

Welcome to Term 4, 2020

Glenfield College <reception@gc.ac.nz> Reply-To: Glenfield College <reception@gc.ac.nz> To: d.keenleyside@gc.ac.nz 8 October 2020 at 09:59

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8th October 2020

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Kia ora

Welcome back to Glenfield College for Term 4. I hope that you have all enjoyed a relaxing break and

students have taken time for some study before NCEA exams begin shortly.

Term 4 runs:

Senior students - Monday, 12 October until Wednesday, 11 November

Junior students - Monday, 12 October until Wednesday, 9 December

Upcoming Key Dates:

- Music Showcase will be held on Tuesday,13 October at 7pm.
- Labour Day is on Monday, 26 October. School will be closed on this day.

- Year 13 Leavers Dinner is on Tuesday, 10 November details to follow
- Senior NZQA exams begin on Monday, 16 November.
- Junior Camp will be held on 18 to 20 November.

Prizegivings for 2020 are as follows:

- The Arts Awards: Wednesday, 21 October from 6pm
- Whanau Awards: Thursday, 29 October from 6pm
- Senior Academic: Tuesday, 10 November at 12.30pm
- Junior Academic: Wednesday, 9 December at 10am All prizegivings will be held in the Kaipatiki Theatre

I encourage you to visit the school website (www.gc.ac.nz) to consult the calendar for other key dates.

COVID-19 ALERT LEVEL 1

There are no restrictions on personal movement at Alert Level 1 – all children and staff should be at school. The only people who will need to stay away are:

- those required to self-isolate
- individuals who health authorities have asked to stay away while waiting for a test result (most people will be able to go back to school/work while waiting for a result)
- children, students and staff who are unwell.

Testing remains a crucial component in preventing an outbreak. If a child or staff member is sick, they should stay home. If they have cold or flu symptoms they should call their doctor or Healthline on <u>0800 358 5453</u> for advice about getting tested. If recommended to get tested, they should do so.

Any visitors to the school must check-in using the NZ COVID Tracer app which is located on the main door at reception.

There are no restrictions on numbers at gatherings. Schools, like workplaces are not considered to be gatherings. Physical activities including cultural and sporting activities, practices and events can go ahead.

Fundamental public health measures continue to apply:

- Hand hygiene
- Cough and sneeze etiquette
- Regularly cleaning and disinfecting high touch surfaces.

Face coverings continue not to be required when in school. This includes school transport and charter buses hired by the school to transport students and staff to and from school. However, anyone who chooses to wear a face covering will be supported to do so.

ATTENDANCE

- Students are required to be punctual at school and must attend Form Class from 8.45am on Monday, Thursday and Friday, 8.45am on Tuesday for Assembly and Period 1 at 9am on Wednesday.
- In case of absence, parents must notify the school by telephone, 09 441 9773, or by email –
 <u>absences@gc.ac.nz</u> on the morning of the absence. On the day the student returns to school, a
 note confirming the reason for their absence should be provided and given to their Form
 Teacher. The Attendance Officer may accept emails from a parents' work email address,
 however notification from a home email address will still require a signed note.
- Trips to the airport, birthday celebrations, driving tests/licences and interviews for part-time jobs are not justified or acceptable reasons for being absent from school.
- Students who are late to school must obtain a pass from the Student Centre in order to be admitted to class.

ELECTRONIC DEVICES

Devices are permitted at school, but students are discouraged from bringing these unnecessarily. Classroom use of electronic devices, such as cameras, ipods, ipads, laptops and tablets, as tools for learning is increasing. However, use of these in the classroom is at the discretion of the teacher and must be appropriate to purpose.

Cellphones: While cellphones are permitted at school, use of cellphones at school must be appropriate. It is neither acceptable, nor appropriate, for students to send/receive text messages or phone calls in class. If appropriate, permission <u>may</u> be given by teachers for cellphones to be used as a tool for learning, eg to take a photo, video record an experiment, or to access information. At all times, during class time and assemblies and between classes, cellphones are to be switched off and in bags.

The inappropriate use of any electronic device for the following is also prohibited and may result in serious consequences:

- * The unauthorised taking of any still or moving images.
- * The unauthorised sharing or posting (electronic or otherwise) of any still or moving images.
- * The school will not be held responsible for any lost or stolen devices.

UNIFORM

The school uniform is to be worn tidily and correctly, both at school and between home and school at all

times. This includes the journey to and from school each day. Hair must be clean and tidy, with long hair, both for boys and girls, tied back off the face, primarily for health & safety reasons. Hair must not be extreme in either style or colour. All hair ties, clips and ribbons must be plain black, white or red. Excesses of current fashions are not acceptable. Boys are to be clean-shaven. Boys and girls may also wear a small, plain gold or silver stud earring in the lobe of the ear. Non-regulation items, including jewellery, may be confiscated. Tattoos, cultural or otherwise, must not be visible. Uniform is available from NZ Uniforms: 19a Douglas Alexander Parade in Albany. Phone: 477 6300

Open Hours: Monday to Friday 9am to 5pm, Saturday 9am to 1pm

Students moving into Year 11 for 2021 will require a change to the senior uniform. Further information about this will be provided separately.

The purpose of this letter is to provide everyone with a clear outline of the standards that Glenfield College, expects to help parents and students enjoy a smooth start to Term 4. If you have any queries, please do not hesitate to contact me at principal@gc.ac.nz.







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